

MOLLYMEESTER

EXPERIENCE

JAMESDUGAN

SIOUX FALLS, SOUTH DAKOTA

MOLLY MEESTER DESIGNS

SIOUX FALLS, SOUTH DAKOTA

CARSFORSALE.COM

SIOUX FALLS, SOUTH DAKOTA

CLIENT STAFFING SOLUTIONS, INC.

SIOUX FALLS, SOUTH DAKOTA

LAWRENCE & SCHILLER TELESERVICES

SIOUX FALLS, SOUTH DAKOTA

GRAPHIC DESIGNER

JUNE 2015 - PRESENT

- CREATE PROMOTIONAL ITEMS FOR VARIOUS CLIENTS USING ADOBE SUITE
- CREATE AND RESIZE WEB BANNER ADS, DIGITAL BILLBOARDS, AND NEWSPAPER ADS
- WORK WITH LARGE FORMAT PRINTER
- OPERATE LASER ENGRAVING MACHINE
- DESIGN IMAGES FOR SOCIAL PLATFORMS

FREELANCE GRAPHIC DESIGNER

MAY 2011 - PRESENT

- WORK WITH CLIENTS ON PRINT AND WEB BASED NEEDS, INCLUDING: WEBSITES, INVITATIONS, BRAND IDENTITY, BROCHURES, AND SOCIAL MEDIA ADVERTISEMENTS.

WEB DESIGNER

APRIL 2013 - JUNE 2015

- WORKED WITH SALES TEAM MEMBERS TO CREATE WEBSITES, LOGOS, AND ADVERTISEMENTS FOR DEALERS NATIONWIDE
- WORKED WITH CSS AND HTML CODING

SOCIAL MEDIA STRATEGIST

JUNE 2012 - APRIL 2013

- MANAGED SOCIAL MEDIA ACCOUNTS FOR DIRECTIONAL MOTIVATION, A SISTER COMPANY OF CLIENT STAFFING SOLUTIONS, INC.
- CREATED GRAPHICS FOR WEBINARS AND WEBSITE NEEDS
- PERFORMED DATA ENTRY FOR RECRUITERS

ADMINISTRATIVE ASSISTANT

AUGUST 2011 - JUNE 2012

CUSTOMER SERVICE REPRESENTATIVE

AUGUST 2010 - AUGUST 2011

MARKETING & DESIGN INTERN

MAY 2010 - AUGUST 2010

- COMPLETED PRINT AND WEB BASED CREATIVE WORK FOR THE CALL CENTER
- DESIGNED COLLATERAL MATERIALS
- DEVELOPED ADS AND BROCHURE DESIGNS FOR THE SALES TEAM
- DESIGNED LAYOUTS FOR WEBSITES

EDUCATION

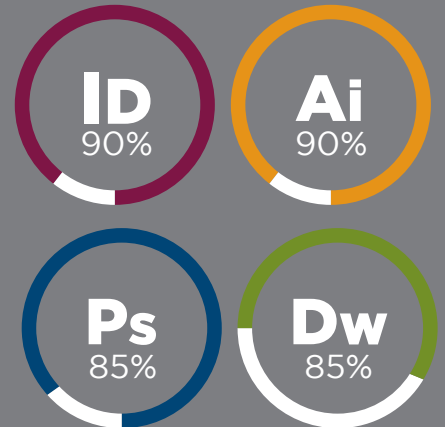
SOUTHEAST TECH

GRADUATED SPRING 2011

AAS DEGREE

GRAPHIC COMMUNICATIONS

SKILLS



ORGANIZATIONS

SOUTH DAKOTA ADVERTISING FEDERATION BOARD MEMBER

FEBRUARY 2016 - PRESENT

THE COMPASS CENTER BOARD MEMBER

FEBRUARY 2016 - PRESENT

CONTACT

712.470.5183

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REFERENCES AVAILABLE
UPON REQUEST